

**Repps with Bastwick Minutes of Annual Parish Council Meeting held on 4th October 2016  
at Hall Farm, Repps with Bastwick at 8pm**

**In attendance:** Alison McTaggart (Chair) Fred Sharman (Vice Chair) Cllrs: Thomas Ellis, John Mitchell, David Burrage, Andrew Wright, Philip Shreeve, Sarah Welsh (Clerk) Also in attendance:

3 residents, BCllr Mary Coleman, BCllr Barry Coleman, PC Cook

**1. APOLOGIES FOR ABSENCE.**

None.

**2. DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.**

None

**3. MINUTES OF THE LAST MEETING.**

It was proposed by Cllr David Burrage that the amended minutes of the previous meeting be accepted as a true record. Seconded: Cllr Andrew Wright. Unanimously agreed. The minutes were signed by the Chair.

**4. MATTERS ARISING**

Sport England Active Places questionnaire - passed to Cllr Ellis as VH rep. **Update:** Cllr Ellis will check his emails and have a look at the questionnaire.

Anglian Water Section 159: Notice of Intention. The clerk will return the form with the information requested and follow up whether the Bowls Club and Village Hall can be connected as part of the Agreement. Cllr John Mitchell reported Brown and Co. are looking into the connection for the Hall and Bowls club, but it is not looking viable at present. He commented that the manhole could be taken out of the goal mouth.

The clerk cannot find the reference to footpath creation mentioned to Cllr Ellis at the last meeting. Cllr Tom Ellis will get the details and forward to the clerk.

**5. BOROUGH AND COUNTY COUNCILLOR REPORTS / POLICE REPORT**

Cllr John Mitchell thanked BCllrs Mary and Barry Coleman for the work they had put into the village hall and playing field development.

Neither BCllr had anything to report and gave their apologies for the November meeting in advance.

**Police Report**

PC Dick Cook reported there had been a theft from riverbank properties via water-based transport and the Broads Authority are dealing with this. Nathan Clark is the new Chief Inspector for the area. He was based in Caister on a previous occasion and is aware of rural issues. Cllr Phil Shreeve is concerned about the speeding cars around the area. PC Cook will keep an eye out for them.

## 6. Clerk's Resignation and arrangements for replacement.

There were no applicants for the clerk's post. Another advert has been placed on the Website, on the Norfolk ALC Vacancies page and referred to in the Mercury Village Life with a closing date of 28th October, since when there has been one application. Interviews will be arranged for some time after 17th November. The Chair will find out when the hall is available.

## 7. Planning Matters

**Applications:** BA/2016/0322/HOUSEH Retrospective planning permission to extend existing boat dyke, add new quay heading to the extension and replace boardwalk and decking on both sides of boat dyke. Scoots Place, 72 Riverside, Repps With Bastwick, Norfolk. Vice Chair Fred Sharman has looked at the area and reported the development t had gone to the fence but no further. The council had no objections.

**Decisions:** Application ref: 06/16/0489/F conversion of a garage TO residential USE and conversion of the existing bungalow as a holiday let. Lynwood, High road Repps. Permission has been refused by the Planning Authority.

## 8. Correspondence

- GYBC with a 'Call for Sites and Policy suggestions' 2016 - closing dates for suggestions 30/9/2016. No action taken. The team at GYBC would still welcome a response and pointed out it is an opportunity to protect any significant areas for the village. No areas were proposed.
- Norfolk ALC are consulting about the government's proposals regarding the precept. The clerk had forwarded the information. BCllr Barry Coleman understood that parish councils of the size of Repps , would not be affected by the proposals.
- The Broads Forum Special Meeting on 3rd November. Cllr John Mitchell will attend. The clerk will complete and return the booking form.

## 9. Financial matters and Parish clerk's report

- The Pension regulator requires the council to complete the information for the council's staging date on 1st October. The clerk has completed the declaration of compliance.
- As from 5th December, there will be no interest payable on the Business Saver Account, following the reduction in the Bank of England base rate.
- The next Newsletter will be brought to the November meeting for distribution and will include applications for the Fuel Allotment Charity slips.
- Foul smell in Tower Road, in the ditch outside Brolling Rise- **UPDATE:** Highways will have a look at this again.

- Trees on the cycleway, which are blocking the ditch opposite, on the road to Potter Heigham. **Update:** the job has been allocated by Highways. The Council will monitor the situation.
- Low Road Junction the grass has been cut, but not the hedges The clerk has asked GYBS for an update. **Update:** Highways will have another look.
- The footpath from Low road to the High Road is still very overgrown. the hedges need trimming. The clerk reported to CGM. The clerk will chase this up.
- There are overhanging trees at the junction with Tower Road. Cllr Mitchell will trim these. **Update:** completed.
- Road closures during sewage works. the first notices have been forwarded to the councillors and posted on the Website.
- Highways will look into a 'Stop' sign where the 'Give Way' sign is at the junction near the village Hall after 20th October.

#### **10. Invoices to approve for payment**

Draft payments and receipts list papers given to councillors and the clerk went through them. (Attachment 1 ). there was no bank reconciliation because no further statements had been received.

A receipt in repayment of PAYE has been received from HMRC, however, the clerk will clarify to whom payment should be made.

It was proposed by Cllr Fred Sharman and seconded by Cllr David Burrage, that these be accepted and paid in accordance with the budget. Unanimously agreed.

#### **11. Broads Local Plan consultation.**

Information forwarded to councillors.

#### **12. Allotments - Annual Inspection** - allocated to Cllrs Andrew Wright and David Burrage. Payment letters will be sent out this month.

#### **13. Evans Lombe and flooding issues update:** Cllr Sharman reported he hasn't heard from Highways who were going to send a camera down the pipe. Chris Bond is in agreement with this. **Update:** Cllr Sharman reported they are still waiting for the camera inspection. The clerk will contact Julian Maile re a date for completion.

#### **14. Grass Cutting**

The clerk has received a quote from CGM for next year, totalling £4,160 + VAT. It was pointed out that it should read Main Road, not Grove Road. the clerk will inform CGM. The Council unanimously agreed to accept the quote.

#### **15. Reports from Councillors**

- Parish Liaison Meeting - Cllr Andrew Wright was unable to attend.
- There has been flooding up to the doors in Tower Road again, during the recent rain. The dyke needs to be dug out to a greater depth and the trees

trimmed further back. The clerk will ask if Highways can contact Anglian Water, who will be putting in 2 trenches and ask if these can be used. It was proposed that these need to be 500m deeper and wider to cope with the drainage required.

- Cllr Andrew Wright reported residents had asked about details for contractors. Cllr Tom Ellis will talk to the contractor he has spoken and let the clerk and Chair know to go into the Newsletter.
- Cllr Tom Ellis - a resident reported water coming off the road into his drive - it was not draining down the culverts.
- 2 lampposts are not working- 18R and 5R. The clerk will report

**16. Matters for reporting for future agenda**

Cllr Fred Sharman gave his apologies for the next meeting.

**17. Public participation**

None.

**18. DATE AND TIME OF THE NEXT MEETING**

The next meeting will be held on 1st November, at the Village Hall, unless otherwise advised, at 8pm.

**Attachments:** Draft Payments and Receipts list. Bank Reconciliation.