**Repps with Bastwick Minutes of Parish Council Meeting held on 3rd January 2017 at Repps with Bastwick Village Hall at 8pm**

**In attendance:** Alison McTagggart (Chair), Cllrs: Thomas Ellis, John Mitchell, David Burrage, Andrew Wright, Philip Shreeve, and Fred Sharman, Sarah Welsh and Claudia Dickson (Clerks). Also in attendance: PC Gary May, BCllrs Barry and Mary Coleman.

1. **APOLOGIES FOR ABSENCE.**

None.

1. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.**

Cllr Mitchell item 6 Purchase of a Defibrillator, Cllrs Shreeve and Burrage item 13 Allotments, Cllr Sharman item 15 Evans Lombe and flooding issues update.

1. **MINUTES OF THE LAST MEETING.**

It was proposed by Cllr Sharman that the amended minutes of the previous meeting be accepted as a true record. Seconded: Cllr Wright. Unanimously agreed. The minutes were signed by the Chair.

1. **MATTERS ARISING**

None.

1. **BOROUGH AND COUNTY COUNCILLOR REPORTS / POLICE REPORT**

BCllrs Barry and Mary Coleman had nothing to report. BCllr Barry Coleman had received the form for funding for the extractor fan for the hall today.

PC Gary May was formally welcomed by the Council. He thanked them and gave a brief summary of his Police career. He has been with Norfolk Constabulary for 10 years, mostly in neighbourhood policing. He has been at Caister for the last 2 years and having taken over from PC Cook is now responsible for 11 Parishes. The local policing priorities for the area are divided into Caister and everywhere else. There are 3 month policing priority meetings where the next quarter’s agenda is set. Currently they are focusing on antisocial behaviour and speeding. The next meeting is on 7th March at 7.30, provisionally at All Saints Hall, Scratby, and is open to the public.

PC May reported in the last 2 months there have been 2 calls to the police: 1 suspicious incident at a shoot, and 1 damage only road traffic incident.

1. **Purchase of a Defibrillator.**

The cost of a defibrillator is around £600, plus fitting and training. There are grants available to help with the cost of purchase. Most defibrillators are placed where people are likely to be doing exercise. Cllr Sharman agreed to look into the details.

1. **Parish Partnership Scheme - footpath update - application and agreement for loan.**

A provisional application to the Parish Partnerships Scheme has been submitted for 50% of the quoted costs from Highways: £6,185. This is subject to agreement by the Council that a loan can be obtained. Views will be sought from parishioners via the Spring newsletter and the Village Hall newsletter.

1. **Parish clerk’s report**
* Everything is up to date apart from Cllr Sharman’s meeting with Highways.
1. **Financial and administration matters**
2. Parish Partnership Loan details and requirements - the Clerk has obtained information regarding the procedure for obtaining a loan.

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1. **Invoices to approve for payment**

Papers given to councillors for approval of spending in line with the budget. (Attached). Cllr Shreeve proposed the payments be approved, seconded by Cllr Burrage. Unanimously agreed. The cheques were signed by two councillors.

1. **Newsletter - next issue due February**

The deadline for items for the newsletter is the 15th January, as per the last issue. Information about the possible loan for the path should be included with residents comments welcomed.

Update meetings were promised for the sewer works. The dates for these could be included

1. **Planning Matters**

There were no planning applications for consideration.

1. **Allotments**
2. Payments update - the bank balance is £985.80 with 4 payments yet to be received. 1 plot, which could be divided into 2 allotments, is available to be let. The clerk will advertise the allotments in the next newsletter.
3. The verge area between plots 1 - 12a and 18, and plot no's. 12b and 13 being used as a footpath. This is not a major problem
4. **Correspondence**

None received.

1. **Evans Lombe and flooding issues update: Cllr Sharman**

Update: waiting for a reply from Bob West.

1. **Matters for reporting or future agenda**
* Cllr Ellis reported several street lights not working: 8R, 5R, 18R and 14R.
* The area in front of the letter box outside Manor Farm has not been repaired. Clerk to chase Highways.
* Cllr Sharman suggested a fundraising event for the defibrillator. He would like to include the items found in the archaeological dig from the gas pipe but was informed some time ago that Norwich Castle has lost the items. He will ask again to see if they have been found.
1. **Public participation**

No members of the public were present.

The Chair wished to record a formal thank you to Sarah Welsh for her work as the Parish Clerk.

1. **DATE AND TIME OF THE NEXT MEETING**

The next meeting will be held on 7th February 2017, in the Village Hall, commencing at 8 pm.

**Attachments:** Draft Payments and Receipts list. Bank Reconciliation.