

**REPPS with BASTWICK PARISH COUNCIL**

30th April 2019

To All Councillors: Your attendance is required at the Annual General Meeting of the Parish Council to be held on Tuesday 7th May 2019 in the Village Hall commencing at 8 pm.

Signed,

Claudia Dickson

Clerk to the Council

AGENDA.

1. Election of Chair and Vice-Chair
2. Declarations of Acceptance of Office
3. Election of Responsible Financial Officer
4. Review of Registers of Interest
5. Apologies for absence
6. Declarations of interest in items on the agenda and requests for dispensations
7. Approval of Minutes of the last meeting
8. Matters arising (for information only)
9. Annual Resolutions
10. Annual Risk Assessment and Policy Review
11. Schedule of Assets
12. To appoint a member of the Council to undertake periodic review of the administration and accounting procedures
13. To consider an Insurance provider for 2019/20
14. To approve the schedule of meetings for 2019/20
15. Borough and County Councillor reports / Police report
16. Correspondence
17. Parish clerk’s report - update on highways and other issues
18. Financial and administration matters, including:
19. Invoices to approve for payment
20. Approval of the Governance Statement of the Annual Return
21. Approval of the Accounting Statements of the Annual Return
22. Planning matters
23. Allotments
24. Matters for reporting or future agenda
25. Public participation
26. Date and time of the next meeting

The next meeting will be held on 4th June 2019, in the Village Hall, commencing at 8 pm.