

Section 2 – Accounting Statements 2018/19 for

REPPS WITH BASTWICK PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	6548	7111	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3252	3577	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	9212	6991	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2139	2263	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages. PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	9762	5998	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	7111	9418	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	7111	9418	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	19861	20851	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.
			N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval

Date

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved

REPPS with BASTWICK PARISH COUNCIL

Bank Reconciliation

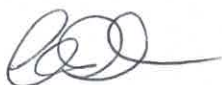
Financial Year Ending 31 March 2019

Banks	£	£
Balance per bank statement as at 31/3/19		
Current Account	610.46	
Deposit Account	8,807.33	
		9,417.79
less unrepresented cheques:		
	0.00	
add uncleared deposits:		
	0.00	
		<u>9,417.79</u>

Cash Book

Opening balance as at 1/4/18	7,111.52
add: Receipts	10,568.21
less: Payments	<u>-8,261.94</u>
	<u>9,417.79</u>

Prepared by:



Claudia Dickson, Clerk & RFO

Date: 16 April 2019

Repps with Bastwick Parish Council

Actual vs Budget for the 12 months to 31st March 2019

31.3.2018 Income	Budget		%
	12m to 31.3.19	31.3.2019	
£			
3,252 Precept	3,577	3,252	110%
4,411 Concurrent Function	4,411	4,411	100%
523 Council Tax Support Grant	382	382	100%
1,027 Allotment rents	576	1,033	56%
151 Recycling	564	150	376%
247 Transparency			
456 Grass cutting	75	450	17%
1,603 Defibrillator			
Miscellaneous			
<u>11,670</u>	<u>9,585</u>	<u>9,678</u>	99%
Expenditure			
2,139 Clerk's salary	2,263	2,360	96%
100 External Audit		100	0%
33 Internal Audit	33	35	94%
280 Insurance	291	300	97%
3,747 Grass Cutting	2,428	3,800	64%
300 Fuel Allotment Charity	320	250	128%
38 Training	212	300	71%
121 Subscriptions	153	150	102%
443 Office expenses	388	200	194%
75 Village Hall rent	195	165	118%
64 Miscellaneous	620	100	620%
922 Allotments	469	922	51%
1,995 Defibrillator		250	0%
600 Transparency		50	
87 Recycling	78	85	92%
117 S137	118	117	100%
<u>11,060</u>	<u>7,568</u>	<u>9,184</u>	82%
611 Surplus / (Deficit)	2,017	494	
779 VAT Received	934		
842 VAT Paid	663		