

**REPPS with BASTWICK PARISH COUNCIL**

27th April 2021

To All Councillors: Your attendance is required at the Annual General Meeting of the Parish Council to be held on Tuesday 4th May 2021 online via Zoom, commencing at 8 pm.

<https://us02web.zoom.us/j/81652841283?pwd=ZFNSLytWczFmYkZoVFJJNE14d2FPZz09>

Meeting ID: 816 5284 1283

Passcode: 455718

Signed,

Claudia Dickson

Clerk to the Council

AGENDA

1. Election of Chair and Vice-Chair
2. Declarations of Acceptance of Office
3. Election of Responsible Financial Officer
4. Review of Registers of Interest
5. Apologies for absence
6. Declarations of interest in items on the agenda and requests for dispensations
7. Approval of Minutes of the meeting held on 6th April 2021
8. Matters arising (for information only)
9. Annual Resolutions
10. Annual Risk Assessment
11. Policy Review - Standing Orders, Equality and Diversity Policy, Financial Regulations,
12. Schedule of Assets
13. To appoint a member of the Council to undertake periodic review of the administration and accounting procedures
14. To consider an Insurance provider for 2021/22
15. Borough and County Councillor reports, and Police report
16. Correspondence received
17. To consider a response to the Government consultation on remote meetings
18. To consider plans for returning to face to face meetings
19. Parish clerk’s report - update on highways and other issues
20. Financial and administration matters, including:
21. To receive the Income and Expenditure report
22. Invoices to approve for payment
23. To note the Internal Audit report
24. Approval of the Governance Statement of the Annual Return
25. Approval of the Accounting Statements of the Annual Return
26. Pugg Street Staithe - an update on repair and registry
27. Planning matters - to consider applications received
28. Norfolk County Council notification of the dedication of a new footpath
29. Allotments - to report updates and issues
30. Matters for reporting or future agenda
31. Public participation
32. Date and time of the next meeting

The next scheduled meeting is on 1st June 2021 commencing at 8 pm. This, and the venue, will be confirmed nearer the time.