**Repps with Bastwick Minutes of the Parish Council Meeting**

**held on 1st February 2022 in the Village Hall at 8pm**

**In attendance:** Cllrs: Fred Sharman (Chair), Alison McTaggart, Chris Wallace, Carol Willett, Andrew Wright, Tom Ellis, Hazel Rudrum, Claudia Dickson (Clerk), CCllr Andy Grant.

1. **Apologies for Absence**

None.

1. **Declarations of Interest in Respect of the Current Agenda**

None received.

1. **Minutes of the Last Meetings**

The minutes of the meeting held on 4th January 2022 were **approved** as a true record and were signed by Cllr Sharman as Chair of the meeting.

1. **Matters Arising**

The Clerk read an email from PC Gary May regarding Police attendance at village meetings:

I did have numerous ‘pop- up events’ planned around the area (including Repps with Bastwick) this month. Unfortunately I have been instructed that due to current covid concerns not to attend any ‘face to face’ meeting and all our current ‘engagement events’ and ‘pop-up events’ have now been cancelled until further notice. This is for all Beat Managers in Norfolk Constabulary.

However, I personally (and Response / Traffic Officers) routinely patrol the area and deal with any reported incidents in the area. If there are any incident or concerns that you consider require my attention, please feel free to contact me or pass on my contact details.

I am aware that several ‘pop-up engagement events’ have been advertised in the local media, all these have now been cancelled.

1. **Borough and County Council reports, and Police report**

There were no crimes reported in December 21 on the Police UK statistics website.

County and Borough Councillor Andy Grant gave an update: apologies for not attending recent meetings. I am standing down from the cabinet due to other work commitments.

The NCC budget has been increased by 2.99%, 1% of which is for the Adult Social Care precept and the remainder for general funds. It will be around £45/year on a Band D house.

The Borough precept will increase by £5.

The number of pensioners has risen by another 2%. The 65s requiring care is rising rapidly. The number of young people in need of care is also on the rise, but there is no additional Government money.

We still have the recycling centres and promotion of the green agenda. Cllr Grant still has his Ward grant of £5000 for green or Highways initiatives to be spent by April.

GYBC news: The Marina Centre is on time and under budget. 3rd River crossing is also on time. The New Deal fund has made regeneration money available and the Library moving to the old Palmers building to become and education hub.

Unfortunately there is very little on offer for the parishes. A review of the play parks is underway. Let Cllr Grant know if there is anything the village wants.

No S106 money is expected for the village as no building is anticipated.

1. **Correspondence received**

None received.

1. **Parish Clerk’s report**
2. The footpath officer for this area has been contacted regarding the signs for footpath 6 but there has been no reply. CCllr Grant offered to finance the signs from his Ward Grant, and also a kissing gate along the path. The **Clerk** will contact the parishioner to ask for the wording they would like on the signs, and the dimensions of the space for the kissing gate.
3. NCC have advised the fallen finger post on Grove Road will be repaired.
4. The GYBC Environmental Ranger has visited the ditch Cllr McTaggart reported as smelling. He said it has recently been dredged and the smell should settle down in a few days. Cllr Ellis reported that the Anglian Water treatment works on Tower Road is not working and a hazard as the lid is not locked. **Cllr Ellis** will forward photos and the **Clerk** will report.
5. The loose cable on Low Road was reported to BT Openreach and it has now disappeared.
6. **Allotments**

The Clerk has received a request from the potential purchaser of a house in Evans Lombe Close to take on the tenancy of the adjoining allotment plot. This has been approved in the past but there is now one person on the waiting list, although Mr Bond’s plots will be available in October. The Council **approved** the request if the sale goes through.

1. **Ideas for a Jubilee Celebration**

Cllr Sharman suggested planting several trees along the verge of one of his field’s, on the right hand side of Church Road before arriving at the Church. 4 or 5 trees, including 2 oaks and maybe a holly, maple and hornbeam. **Clerk** to get prices.

For the last Jubilee the Council purchased memorial mugs for all children in the village. Cllr Rudrum will see if it is possible to find out how many children there are in the village. **Clerk** will find prices. Cllr Grant suggested Premier Print in Great Yarmouth.

The Playing Field Committee are holding a meeting on the 16th February to discuss Jubilee celebrations. A joint working party was suggested and Cllrs Ellis and Rudrum will arrange for the Parish Council to be invited to the meeting.

1. **Clerk’s resignation and replacement**

The Clerk has been offered more hours at one of her other parishes and handed in her notice. She will remain in post for the Year End, unless a replacement can be found. The job advert and contract were approved. The closing date for applications will be 15th March.

1. **Financial and administration matters**
2. The Income and Expenditure report for January was circulated to Councillors before the meeting (see below). It was **noted** by the Council.
3. The payments presented for February (see below) were **approved**.
4. **Planning Matters**

None received.

1. **Matters for reporting or future agenda**

* Cllr Ellis has twice requested the hedge round streetlight 3R be trimmed. He will give him until the next meeting.
* Cllr Willett reported that the footpath down Main Road from the post box towards Potter Heigham is covered with fallen leaves making it difficult to see the edge of the path. **Clerk** to report to the Highway Rangers.

1. **Public Participation**

None received.

1. **Date and Time of the Next Meeting**

The next meeting is scheduled to be held on Tuesday 1st March 2022 at 8pm, in the Village Hall. The venue will be confirmed nearer the time. The meeting finished at 20:57.

**Attachments:** Income and Expenditure summary for January and payments for February.

Signed………………………………........................ Date……………………………….

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCOME AND EXPENDITURE REPORT** | | | | | | |
| **AS AT 31.1.22** | | | | | | |
|  |  |  |  |  |  |  |
|  | **MONTH** | **YEAR TO DATE** |  |  | **MONTH** | **YEAR TO DATE** |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| PRECEPT |  | 9,495.00 |  | CLERKS SALARY/TAX | 216.32 | 2,159.04 |
| CCF |  |  |  | STATY/POST/PHONE ETC | 47.23 | 340.89 |
| TRAINING BURSARY |  |  |  | GRASS CUTTING |  | 4,475.97 |
| BANK INTEREST |  |  |  | ALLOTMENTS |  | 936.86 |
| GRASS CUTTING |  | 75.00 |  | RECYCLING | 335.50 | 396.25 |
| GLASS & MISC | 16.50 | 309.24 |  | HALL HIRE |  | 125.00 |
| TRANSPARANCY FUNDING | |  |  | AUDIT & INSURANCE |  | 274.62 |
| ALLOTMENTS | 45.90 | 1,072.00 |  | FUEL ALLOTMENT |  |  |
| NCC |  |  |  | SECTION 137 |  | 20.00 |
| MISCELLANEOUS |  | 20.00 |  | PROF/SUBS/TRAINING |  | 199.76 |
| DEFIBRILLATOR |  |  |  | MISCELLANEOUS |  | 2,335.00 |
| **TOTAL** | 62.40 | 10,971.24 |  | **TOTAL** | 599.05 | 11,263.39 |
| TRANSFER | 1,000.00 | 6,000.00 |  | TRANSFER |  | 6,000.00 |
| VAT |  | 959.57 |  | VAT | 9.76 | 990.47 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AS AT 31.1.22 | |  | **BANK ACCOUNT** | AS AT 31.1.22 | |
| BALANCE B/FWD | 521.58 |  |  | CURRENT ACCOUNT | 1,075.17 |  |
| INCOME | 62.40 |  |  |  |  |  |
| EXPENDITURE | (599.05) |  |  |  |  |  |
|  | **-15.07** |  |  |  | 1,075.17 |  |
|  |  |  |  | Less unpresented chqs |  |  |
| TRANSFER | 1,000.00 |  |  | 352 | (100.00) |  |
| NET VAT | (9.76) |  |  |  |  |  |
|  |  |  |  |  |  |  |
| BALANCE | **975.17** |  |  | BALANCE | **975.17** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **SAVER ACCOUNT** | | | | | | |
| **AS AT 31.1.22** | | | | | | |
| **INCOME** |  |  |  | **EXPENDITURE** |  |  |
| TRANSFER |  | 6,000.00 |  | TRANSFER | 1,000.00 | 6,000.00 |
| INTEREST |  | 0.89 |  |  |  |  |
| **TOTAL** | 0.00 | 6,000.89 |  | **TOTAL** | 1,000.00 | 6,000.00 |
|  |  |  |  |  |  |  |
| **CASH BOOK** | AS AT 31.1.22 | |  | **BANK ACCOUNT** | AS AT 31.1.22 | |
| BLANCE CD/FWD | 11,829.04 |  |  | CURRENT ACCOUNT | 10,829.04 |  |
| INCOME | - |  |  |  |  |  |
| EXPENDITURE | (1,000.00) |  |  |  |  |  |
| **BALANCE** | **10,829.04** |  |  |  | **10,829.04** |  |

Items to be Considered for Payment FEBRUARY 2022

C Dickson January 2022 salary 173.12

HMRC PAYE December 2021 43.20

**TOTAL £216.32**

**TRANSFERS**

Deposit to Current 0.00

**TOTAL £ 0.00**