

Repps with Bastwick Minutes of the Parish Council Meeting held on 1st February 2022 in the Village Hall at 8pm

In attendance: Cllrs: Fred Sharman (Chair), Alison McTaggart, Chris Wallace, Carol Willett, Andrew Wright, Tom Ellis, Hazel Rudrum, Claudia Dickson (Clerk), CClr Andy Grant.

1. Apologies for Absence

None.

2. Declarations of Interest in Respect of the Current Agenda

None received.

3. Minutes of the Last Meetings

The minutes of the meeting held on 4th January 2022 were **approved** as a true record and were signed by Cllr Sharman as Chair of the meeting.

4. Matters Arising

The Clerk read an email from PC Gary May regarding Police attendance at village meetings: I did have numerous 'pop- up events' planned around the area (including Repps with Bastwick) this month. Unfortunately I have been instructed that due to current covid concerns not to attend any 'face to face' meeting and all our current 'engagement events' and 'pop-up events' have now been cancelled until further notice. This is for all Beat Managers in Norfolk Constabulary. However, I personally (and Response / Traffic Officers) routinely patrol the area and deal with any reported incidents in the area. If there are any incident or concerns that you consider require my attention, please feel free to contact me or pass on my contact details. I am aware that several 'pop-up engagement events' have been advertised in the local media, all these have now been cancelled.

5. Borough and County Council reports, and Police report

There were no crimes reported in December 21 on the Police UK statistics website.

County and Borough Councillor Andy Grant gave an update: apologies for not attending recent meetings. I am standing down from the cabinet due to other work commitments.

The NCC budget has been increased by 2.99%, 1% of which is for the Adult Social Care precept and the remainder for general funds. It will be around £45/year on a Band D house.

The Borough precept will increase by £5.

The number of pensioners has risen by another 2%. The 65s requiring care is rising rapidly.

The number of young people in need of care is also on the rise, but there is no additional Government money.

We still have the recycling centres and promotion of the green agenda. Cllr Grant still has his Ward grant of £5000 for green or Highways initiatives to be spent by April.

GYBC news: The Marina Centre is on time and under budget. 3rd River crossing is also on time.

The New Deal fund has made regeneration money available and the Library moving to the old Palmers building to become an education hub.

Unfortunately there is very little on offer for the parishes. A review of the play parks is underway. Let Cllr Grant know if there is anything the village wants.

No S106 money is expected for the village as no building is anticipated.

6. Correspondence received

None received.

7. Parish Clerk's report

- a) The footpath officer for this area has been contacted regarding the signs for footpath 6 but there has been no reply. Cllr Grant offered to finance the signs from his Ward Grant, and also a kissing gate along the path. The **Clerk** will contact the parishioner to ask for the wording they would like on the signs, and the dimensions of the space for the kissing gate.
- b) NCC have advised the fallen finger post on Grove Road will be repaired.
- c) The GYBC Environmental Ranger has visited the ditch Cllr McTaggart reported as smelling. He said it has recently been dredged and the smell should settle down in a few days. Cllr Ellis reported that the Anglian Water treatment works on Tower Road is not working and a hazard as the lid is not locked. **Cllr Ellis** will forward photos and the **Clerk** will report.
- d) The loose cable on Low Road was reported to BT Openreach and it has now disappeared.

8. Allotments

The Clerk has received a request from the potential purchaser of a house in Evans Lombe Close to take on the tenancy of the adjoining allotment plot. This has been approved in the past but there is now one person on the waiting list, although Mr Bond's plots will be available in October. The Council **approved** the request if the sale goes through.

9. Ideas for a Jubilee Celebration

Cllr Sharman suggested planting several trees along the verge of one of his field's, on the right hand side of Church Road before arriving at the Church. 4 or 5 trees, including 2 oaks and maybe a holly, maple and hornbeam. **Clerk** to get prices.

For the last Jubilee the Council purchased memorial mugs for all children in the village. Cllr Rudrum will see if it is possible to find out how many children there are in the village. **Clerk** will find prices. Cllr Grant suggested Premier Print in Great Yarmouth.

The Playing Field Committee are holding a meeting on the 16th February to discuss Jubilee celebrations. A joint working party was suggested and Cllrs Ellis and Rudrum will arrange for the Parish Council to be invited to the meeting.

10. Clerk's resignation and replacement

The Clerk has been offered more hours at one of her other parishes and handed in her notice. She will remain in post for the Year End, unless a replacement can be found. The job advert and contract were approved. The closing date for applications will be 15th March.

11. Financial and administration matters

- a) The Income and Expenditure report for January was circulated to Councillors before the meeting (see below). It was **noted** by the Council.
- b) The payments presented for February (see below) were **approved**.

12. Planning Matters

None received.

13. Matters for reporting or future agenda

- Cllr Ellis has twice requested the hedge round streetlight 3R be trimmed. He will give him until the next meeting.
- Cllr Willett reported that the footpath down Main Road from the post box towards Potter Heigham is covered with fallen leaves making it difficult to see the edge of the path. **Clerk** to report to the Highway Rangers.

14. Public Participation

None received.

15. Date and Time of the Next Meeting

The next meeting is scheduled to be held on Tuesday 1st March 2022 at 8pm, in the Village Hall. The venue will be confirmed nearer the time. The meeting finished at 20:57.

Attachments: Income and Expenditure summary for January and payments for February.

Signed.....

Date.....

**INCOME AND EXPENDITURE REPORT
AS AT 31.1.22**

	MONTH	YEAR TO DATE		MONTH	YEAR TO DATE
INCOME			EXPENDITURE		
PRECEPT		9,495.00	CLERKS SALARY/TAX	216.32	2,159.04
CCF			STATY/POST/PHONE ETC	47.23	340.89
TRAINING BURSARY			GRASS CUTTING		4,475.97
BANK INTEREST			ALLOTMENTS		936.86
GRASS CUTTING		75.00	RECYCLING	335.50	396.25
GLASS & MISC	16.50	309.24	HALL HIRE		125.00
TRANSPARANCY FUNDING			AUDIT & INSURANCE		274.62
ALLOTMENTS	45.90	1,072.00	FUEL ALLOTMENT		
NCC			SECTION 137		20.00
MISCELLANEOUS		20.00	PROF/SUBS/TRAINING		199.76
DEFIBRILLATOR			MISCELLANEOUS		2,335.00
TOTAL	<u>62.40</u>	<u>10,971.24</u>	TOTAL	<u>599.05</u>	<u>11,263.39</u>
TRANSFER	1,000.00	6,000.00	TRANSFER		6,000.00
VAT		959.57	VAT	9.76	990.47
CASH BOOK	AS AT 31.1.22		BANK ACCOUNT	AS AT 31.1.22	
BALANCE B/FWD	521.58		CURRENT ACCOUNT	1,075.17	
INCOME	62.40				
EXPENDITURE	<u>(599.05)</u>				
	<u>-15.07</u>			<u>1,075.17</u>	

		Less unrepresented chqs		
TRANSFER	1,000.00		352	(100.00)
NET VAT	(9.76)			
BALANCE	<u>975.17</u>	BALANCE		<u>975.17</u>

SAVER ACCOUNT

AS AT 31.1.22

INCOME		EXPENDITURE		
TRANSFER	6,000.00	TRANSFER	1,000.00	6,000.00
INTEREST	0.89			
TOTAL	<u>0.00</u> <u>6,000.89</u>	TOTAL	<u>1,000.00</u>	<u>6,000.00</u>

CASH BOOK	AS AT 31.1.22
BLANCE CD/FWD	11,829.04
INCOME	-
EXPENDITURE	<u>(1,000.00)</u>
BALANCE	<u>10,829.04</u>

BANK ACCOUNT	AS AT 31.1.22
CURRENT ACCOUNT	10,829.04
	<u>10,829.04</u>

Items to be Considered for Payment FEBRUARY 2022

C Dickson	January 2022 salary	173.12
HMRC	PAYE December 2021	43.20
<u>TOTAL</u>		£216.32

TRANSFERS

Deposit to Current		0.00
<u>TOTAL</u>		£ 0.00