

Repps with Bastwick Minutes of the Parish Council Meeting held on 1st March 2022 in the Village Hall at 8pm

In attendance: Cllrs: Fred Sharman (Chair), Chris Wallace, Carol Willett, Andrew Wright, Hazel Rudrum, Claudia Dickson (Clerk).

1. Apologies for Absence

Cllrs Alison McTaggart and Tom Ellis.

2. Declarations of Interest in Respect of the Current Agenda

None received.

3. Minutes of the Last Meetings

The minutes of the meeting held on 1st February 2022 were **approved** as a true record and were signed by Cllr Sharman as Chair of the meeting.

4. Matters Arising

None received.

5. Borough and County Council reports, and Police report

None received.

6. Correspondence received

a) The Norfolk Local Access Forum has vacancies for volunteers.

7. Parish Clerk's report

- a) Mr John Goodwin provided a suggested sign for the footpath across his land. Wording will be: "Private Property, Public Footpath Only. No horses or unauthorised vehicles beyond this point." And will include a 'no horses' picture (red crossed circle with a horse and rider behind). Size will be 300mm x 600mm. **Clerk** will action.
- b) Mr Goodwin also provided the dimensions for the kissing gate. There is a 2m gap between the hedges. **Clerk** will purchase an appropriate sized kissing gate.
- c) The water treatment works on Tower Road have been reported. There is now a lock on the gate according to Cllr Ellis. The works were initially for the Borough Council Houses but it was reported that Anglian Water took them over 5 or 6 years ago. **Clerk** to check and report to the GYBC Environmental Health department. Grey water is leaking out.

8. Allotments

Nothing to report.

9. Ideas for the Jubilee

a) Tree and hedge planting

The purchase of 2 oaks @ £30, 1 holm oak @ £45, 1 hornbeam @ £20, and 1 lime @ £20, plus guards and straps, were **approved**. No holly or maple are available. **Clerk** will action.

b) Jubilee mugs

The Clerk presented several different designs and shapes for Jubilee mugs. Cllr Sharman will forward details of an email he received specifically for Parish Councils.

It was suggested that Jubilee mugs could also be given to any older residents who were living here at the time of the Queen's accession.

c) **Playing Field Committee meeting**

Plans for the Jubilee Celebration will include a picnic for families, then music and dancing in the evening with a BBQ. The afternoon will include tea and coffee, and fancy dress for children with a Royalty and the Coronation theme. A bouncy castle and amusements will be provided, including a mini-olympics for the children. The date chosen was Saturday 4th June. The next meeting will be at 7.30pm tomorrow.

10. Financial and administration matters

- a) The Income and Expenditure report for February was circulated to Councillors before the meeting (see below). It was **noted** by the Council.
- b) The Council approved the following charitable giving donations as:
 Citizen's Advice Norfolk - £50
 East Anglian Air Ambulance - £25
 NARS - £25
- c) The payments presented for March (see below) were **approved**.
- d) The Council noted the letter from URM increasing their recycling rate from £15/ton to £36/ton. The **Clerk** will investigate switching to Countrystyle Recycling.

11. Planning Matters

The Old Bridge Hotel site application will be going to the Planning Committee on Friday. It was reported that the chip shop has been sold.

12. Matters for reporting or future agenda

- The hedge round streetlight 3R has been trimmed.
- The head of the first light on the left hand side on Grove Road has come off. **Clerk** to report.
- The bin on Low Road is not being emptied. **Clerk** to report.
- The willows on the Causeway have had some of their lower branches snapped off. **Clerk** to report as they are hanging over the path.

13. Public Participation

Cllr Willet is standing down as Vice-Chairman. Cllr Sharman thanked her for all her work.

14. Date and Time of the Next Meeting

The next meeting is scheduled to be held on Tuesday 5th April 2022 at 8pm, in the Village Hall, to be confirmed nearer the time. The meeting finished at 20:44.

Attachments: Income and Expenditure summary for February and payments for March.

Signed.....

Date.....

**INCOME AND EXPENDITURE REPORT
AS AT 25.2.22**

| | MONTH | YEAR TO DATE | | MONTH | YEAR TO DATE |
|----------------------|----------------------|-------------------------|-------------------------|----------------------|-------------------------|
| INCOME | | | EXPENDITURE | | |
| PRECEPT | | 9,495.00 | CLERKS SALARY/TAX | 216.32 | 2,375.36 |
| CCF | | | STATY/POST/PHONE ETC | | 340.89 |
| TRAINING BURSARY | | | GRASS CUTTING | | 4,475.97 |
| BANK INTEREST | | | ALLOTMENTS | | 936.86 |
| GRASS CUTTING | | 75.00 | RECYCLING | | 396.25 |
| GLASS & MISC | 30.00 | 339.24 | HALL HIRE | | 125.00 |
| TRANSPARANCY FUNDING | | | AUDIT & INSURANCE | | 274.62 |
| ALLOTMENTS | 16.40 | 1,088.40 | FUEL ALLOTMENT | | |
| NCC | | | SECTION 137 | | 20.00 |
| MISCELLANEOUS | | 20.00 | PROF/SUBS/TRAINING | | 199.76 |
| DEFIBRILLATOR | | | MISCELLANEOUS | | 2,335.00 |
| TOTAL | <u>46.40</u> | <u>11,017.64</u> | TOTAL | <u>216.32</u> | <u>11,479.71</u> |
| TRANSFER | | 6,000.00 | TRANSFER | | 6,000.00 |
| VAT | | 959.57 | VAT | | 990.47 |
| CASH BOOK | AS AT 25.2.22 | | BANK ACCOUNT | AS AT 25.2.22 | |
| BALANCE B/FWD | 975.17 | | CURRENT ACCOUNT | 905.25 | |
| INCOME | 46.40 | | | | |
| EXPENDITURE | <u>(216.32)</u> | | | | |
| | <u>805.25</u> | | | <u>905.25</u> | |
| | | | Less unrepresented chqs | | |
| TRANSFER | - | | | 352 | (100.00) |
| NET VAT | - | | | | |
| | | | | | |
| BALANCE | <u>805.25</u> | | BALANCE | <u>805.25</u> | |

SAVER ACCOUNT

AS AT 25.2.22

| INCOME | | | EXPENDITURE | | |
|---------------|-------------|-----------------|--------------------|-------------|-----------------|
| TRANSFER | | 6,000.00 | TRANSFER | | 6,000.00 |
| INTEREST | | 0.89 | | | |
| TOTAL | <u>0.00</u> | <u>6,000.89</u> | TOTAL | <u>0.00</u> | <u>6,000.00</u> |

| CASH BOOK | AS AT 25.2.22 | BANK ACCOUNT | AS AT 25.2.22 |
|------------------|-------------------------|---------------------|-------------------------|
| BLANCE CD/FWD | 10,829.04 | CURRENT ACCOUNT | 10,829.04 |
| INCOME | - | | |
| EXPENDITURE | - | | |
| BALANCE | <u>10,829.04</u> | | <u>10,829.04</u> |

Items to be Considered for Payment MARCH 2022

| | | | |
|---------------------|--|------------|----------------|
| URM | Glass recycling Jan 22 (<i>direct debit</i>) | | 25.20 |
| C Dickson | February 2022 salary | | 173.12 |
| HMRC | PAYE February 2022 | | 43.20 |
| C Dickson | expenses Jan-Feb 22 | mileage | 9.90 |
| | | heating | 5.16 |
| | | stationery | 0.13 |
| | | | 15.19 |
| <u>TOTAL</u> | | | £256.71 |