

**Minutes of the Meeting of Repps with Bastwick Parish Council held on Tuesday 6<sup>th</sup> September 2022 at 8pm at Repps Village Hall**

**Present:** Fred Sharman (Chairman), Carol Willett, Chris Wallace, Andrew Wright Hazel Rudrum, Alison McTaggart, Tom Ellis, Kerrie Wilton (Locum Clerk for meeting) & 3 members of the public were in attendance.

**1. Apologies**

None received.

**2. Declaration of Interest for items on the agenda**

None received.

**3. Minutes of the last meeting**

The minutes of the meeting held on 5<sup>th</sup> July 2022 were **agreed** and signed by the Chairman.

**4. Matters Arising**

None

**5. Borough and County Councillor Reports & Police Report.**

None as not present. It was agreed to request the attendance of a Police Officer at the next meeting.

**6. Update on Clerk to the Council Vacancy**

It was noted that interviews were scheduled for Wednesday 14<sup>th</sup> September 2022, Fred Sharman, Tom Ellis, Hazel Rudrum, Chris Wallace & Carol Willett (circumstances permitting) all agreed to attend.

**7. Correspondence**

a) Great Yarmouth Draft Open Spaces Supplementary Planning Document

Councillors commented that this had not been read fully prior to the meeting, it was **agreed** that they would read in their own time and provide any feedback to the Clerk by Wednesday 14<sup>th</sup> September in order that she can collate & submit any responses.

**ACTION: ALL**

b) Ownership of Benches

A letter had been received regarding the dilapidated benches on the land opposite the chip shop near Potter Heigham bridge. Fred Sharman advised that the land was registered to the Parish Council and that the benches were memorial benches, but no one present was sure why these were not on the asset register, as whilst on its land they should be included in the insurance schedule. It was **agreed** that the damaged ones would be removed as soon as possible.

**ACTION:**

The Clerk suggested that they may wish to consider the adoption of a memorial bench policy in the future to prevent this situation happening again. **ACTION: Clerk**

c) Follow Up from Flegg Community Land Trust

An email was circulated following up the Flegg CLT attendance at the last meeting. It was **agreed** to invite them back in the new year. **ACTION: Clerk**

d) Battle of Britain Service

An invitation to the Battle of Britain Service on 11<sup>th</sup> September 2022 was circulated. Chris Wallace hoped to be able to attend and would complete the RSVP himself.

**ACTION: CW**

e) General Correspondence

None.

8. **Parish Clerk's Report**

The Clerk advised that the footway / cycle path from Low Road to the Causeway had been reported to the Rangers for trimming back. A pot hole opened near to the last bungalow and Pratts Farm, Tom Ellis to provide photographs and a What3Words location, the Clerk was asked to report this. **ACTION: TE / Clerk**

The Clerk was asked to report that the footpath from High Road to Low Road was being obstructed by an overhanging fence from the garage. **ACTION: Clerk**

The Clerk was asked to report that there was an exposed armoured cable on Jubilee Road / Repps Road, this has previously been reported but BT & UKPN had denied it was their cable. **ACTION: Clerk**

The Clerk was asked to report to Norfolk County Council that top soil was being dumped on the field near to the Tower Road / A149 junction, this was starting to encroach over the verge into the road. **ACTION: Clerk**

Hazel Rudrum advised that the litter bin at the playing field was not being emptied often enough and requested that this be reported to GYBC Services. **ACTION: Clerk**

9. **Allotments**

Fred Sharman advised that the new tenants had started to clear the plot and he would make arrangements to meet with them on site to see what could be done, with Hazel Rudrum to accompany him. **ACTION: FS / HR**

Tom Ellis offered to assist to clear the plot. Hazel Rudrum advised that there was a hornets nest in the old tree on Church Road, Fred Sharman to make enquiries to deal with it. **ACTION: FS**

10. **Finance**

a) Income and Expenditure Reports for July and August

The accounts to date were **noted**. On 29<sup>th</sup> July 2022 there was £1,865.06 in Barclays Current (with £779.53 uncleared cheques) and £10,830.28 in Barclays Deposit. The Locum Clerk had requested that the former Clerk transfer £2,000 from the deposit to the current account to cover Septembers payments.

b) Payments

It was **agreed** to pay the following;

C Dickson	Salary July 2022 to finish plus overtime	£189.90
HMRC	PAYE – July & Aug 2022	£129.00
C Dickson	Expenses – Kissing Gate	£473.60
Garden Guardian	Grass Cutting June & July 2022	£1,309.06
Comm Heartbeat Trust	Defibrillator Pads	£122.40
C Moore	Salary 19 <sup>th</sup> July – 2 <sup>nd</sup> September 2022	£326.40
URM recycling	bottle bank collection	£73.44

In light of the Garden Guardian invoice it was requested that the Clerk check the frequency that High Road to Low Road footpath was being cut, as it was felt that this was being undertaken at a different to time to the agreed schedule and it was currently very high with nettles. **ACTION: Clerk**

11. **Planning**

a) New Applications

None.

b) Decisions

BA/2022/0230/HOUSEH Rushmere, 63 Riverside: Replace quay heading and widen mooring cut (retrospective).

**APPROVED**

**12. Matters for Reporting or Future Agendas**

**ACTION: Clerk**

Tree on the Playing field.

Speedwatch in the village similar to the new one in Martham.

Garden Guardian – update on High Road - Low Road footpath cutting.

Dog Fouling signage at the playing field.

The Chairman wished for it to be noted his thanks to Andrew for watering the new trees and thanks to Mr Bond and Peter Lawrence for watering the planters.

**13. Public Participation**

A member of the public addressed the Parish Council to express her displeasure in the way that she perceived that she has been treated by them for 20 years since she moved to the village and that she felt that they were now trying to prevent her from selling her home.

They explained that they felt that the Parish Council had prevented them from getting planning permission on a glass screened balcony. The Clerk advised that the Parish Council were only consultees for any planning application and that the application would have been determined by the local authority or Broads Authority using their local planning policy and that it had not been decided by the Parish Council.

The member of the public stated that the Chairman had attended their property recently unannounced, which the Chairman denied. They asked that any future visits were by appointment only. The Clerk explained that if they have a complaint against a Councillor they should write to the Clerk and if the matter can not be resolved in accordance with the Parish Council Complaints Policy then the matter could be directed to the Monitoring Officer at Great Yarmouth Borough Council.

They were concerned why their planning application had been discussed at the last meeting when it had already been granted permission, they felt that this was unnecessary and that the minutes were incorrect and should be corrected. The Clerk advised that only the Parish Council can amend the minutes, not a member of the public and they had already been received and accepted as a true and correct at the start of the meeting. The Clerk explained that minutes are records of Parish Council decisions, rather than discussions. They had also noted that the minutes state that the former Clerk had been asked to research the planning history of the property. No one present could recall the reason for this and the Clerk advised that all planning information was available to the public using the relevant authorities planning portal on their website. They also had been told by a third party that the selling price of their property had also been discussed which they felt was inappropriate.

**14. Date of Next Meeting**

Wednesday 5<sup>th</sup> October 2022 at 8pm meeting at the Village Hall. – Clerk to book Village Hall.

The meeting closed at 9:02pm.

**CHAIRMAN**