**Minutes of the Meeting of Repps with Bastwick Parish Council held on Tuesday 3rd January 2023 at 8pm at Repps Village Hall**

**Present:** Cllr Fred Sharman (Chairman), Cllrs Carol Willett, Alison McTaggart, Tom Ellis, Hazel Rudrum, Parish Clerk Tracy Neave

# Apologies: Cllrs Andrew Wright and Chris Wallace, no apologies received from County Councillor Andrew Grant and Borough Councillor Leslie Mogford

# Declaration of Interest for items on the agenda

None received.

# Minutes of the last meeting

The minutes of the meeting held on 6th December 2022 were **agreed** and signed by the Chairman.

# Matters Arising

* 1. Removal of Benches, riverbank opposite chip shop

Cllr Ellis who volunteered to remove the bench has not had time to remove it and will do so.

**ACTION: TE**

* 1. Reporting of Highways

 List of issue raised to be reported to Highways including potholes, stone chippings,

 sunken tarmac, fly tipping action to be checked. Highways to be contacted regarding milestone which has been dislodged by a collision

**ACTION:TN**

* 1. Fly tipped waste at junction of Tower Road

Has been removed, but still remants which will need reporting

**ACTION:TN**

# Borough and County Councillor Reports & Police Report.

None as not present.

# Correspondence

Broadlands Authority Planning Letter see 10. Planning

# Parish Clerk’s Report

Tracy Neave commenced as Parish Clerk and reported that the laptop was beyond use. It was agreed that the Council will provide a new laptop.

**ACTION: FS/TN**

# Allotments

Cllr Wright had informed the Clerk of an allotment payment. There are still outstanding payments.

# Finance

* 1. Barclays

Barclays to be sorted by new Clerk but will need assistance from Cllrs. It was agreed to move to Unity Bank once Barclays is sorted.

**ACTION: TN**

* 1. Income and Expenditure Reports for December

These will be presented with January’s reports at next meeting

* 1. Payments

It was **agreed** to pay the following;

C Moore Salary December 192.00

HMRC PAYE – December 2022 48.00

Garden Guardian Grass Cutting October 654.53 Kerrie Wilson Locum clerk 60.00

 **£954.53**

# Planning

* 1. New Applications

None.

* 1. Decisions

None.

c). Appeals Broads AuthorityAPP/E9505/W/22/3303030 Letter to be written to the

 Planning Inspectorate by 6th January 2023

**ACTION: TN**

# Matters for Reporting or Future Agendas

* 1. Speedwatch

Cllr Wallace is making progress and will report at next meeting

**ACTION: CW**

* 1. Budget and Precept

The budget and Precept were discussed and agreed. The Precept will be set at £61.25. For the future the Council will need to work towards building a reserve into the accounts. It was confirmed that there is no village hall rent due to use of the Council’s marquee. It was also agreed that any future monies due to the Fuel Trust should be paid direct to the charity rather than an individual for distribution as this is the preferable audit trail.

**ACTION: TN**

# 12. Matters for reporting/Next Agenda items

 Cllr Willett advised the Council that she would be stepping down from the position of Councillor at the end of March 2023. Everyone thanked Cllr Willett for her hard work and commitment. There will now be a vacancy for a Parish Councillor. The clerk will place adverts on notice boards and website, and Cllr Goodrum will place an advert

 in the Chatterbox. We will have to wait to see if an election is necessary.

 **ACTION: TN/HR**

1**3. Public Participation**

 None

**14.** **Date of Next Meeting**

Tuesday 7th February 2023 at 8pm at the Village Hall.

The meeting closed at 8.47pm.

**CHAIRMAN**