**Minutes of the Meeting of Repps with Bastwick Parish Council held on Tuesday 7th March 2023 at 8pm at Repps Village Hall**

**Present:** Cllr Fred Sharman (Chairman), Cllrs Carol Willett, Alison McTaggart, Tom Ellis, Andrew Wright, Chris Wallace, Hazel Rudrum, Parish Clerk Tracy Neave

# Apologies: Gary May (Police),Borough Councillor Leslie Mogford no apologies received from County Councillor Andrew Grant

# Declaration of Interest for items on the agenda

None received.

# Minutes of the last meeting

The minutes of the meeting held on 13th February 2023 were **agreed** and signed by the Chairman.

# Matters Arising

* 1. Removal of Benches, riverbank opposite chip shop

Cllr Sharman apologised that he had not dealt with this yet and will do so this week.

Cllr Ellis raised the matter of the bench and concrete plinth at the playing field. The Clerk will source pricing for two benches. A resident had requested that when the bench is replaced in Low Road, it does not face his bungalow. This will be reviewed.

**ACTION: FS/TE/TN**

# Borough and County Councillor Reports & Police Report.

None as not present.

# Correspondence

a Email inviting potential parish councillors to attend introductory meeting

b County Deal email

c Electric charging point email – to request further information

d NALC update

# Parish Clerk’s Report

Reporting of Highways

All issues had been reported from last month with Highways saying that actions may take up to six weeks to resolve. Still concern regarding loose chippings, cable and potholes. Clerk to request meeting with Highways.

**ACTION: TN**

# Allotments

Nothing to report: Clerk to check that all payments have been made.

**ACTION: TN**

# Finance

**Repps with Bastwick Financial Statement: 7th March 2023**

9.1

Income and Expenditure Reports for March 2023

As Per Bank statements 28th February 2023

|  |  |  |
| --- | --- | --- |
| Bank account | Receipts | Balance |
| Community | £24.00 | £1519.53 |
| Savings account | £0.00 | £8838.62 |

Community Receipts: £24.00 Astro Recycling

Payments February 2023

|  |  |  |  |
| --- | --- | --- | --- |
| Payee | Description | Paid via | Amount |
| Clerk | Feb Salary | Cheque | £170.23 |
| HMRC | PAYE | Cheque | £42.60 |

Cheques not presented at bank

Cheque 101407 made direct to Poppy Appeal: should have been written to A Mctaggart and replaced by cheque 101418

9.2 Financial statement see end of Minutes

# Planning

* 1. New Applications

BA/2023/0045/HOUSEH Rushmere 63 Riverside: Single storey extension. Enclose void between snug and bedroom. Replace cess pit with sewage treatment plant: No objections

* 1. Decisions None

c). Appeals None.

d). There is an Open Forum meeting to discuss Potter Heigham Bridge on 21st March

2023 at Potter Heigham Village Hall at 7pm to discuss options for the bridge.

# Other matters:

* 1. Speedwatch

Cllr Wallace is in the process of updating leaflet which will be sent to Cllrs.

**ACTION: CW**

* 1. CILCA training Parish Clerk

The Clerk requested if she could undertake CILCA training in September.

(The Certificate in Local Council Administration Level 3 qualification). This was agreed. It was also agreed that the Council will subscribe to Norfolk Parish Training Services at a cost of 1% of the annual Precept. This will support the clerk in her new role and with legislative matters.

**ACTION: TN**

* 1. Elections

As Cllrs Wallace and Willett are stepping down there are two vacancies on the Council with keen interest from two to three Members of the Public to become Councillors. Cllr Mctaggart said she may step down if there is definite interest from three MOPs.

# Matters for reporting/Next Agenda items

Report regarding village hall

18th March Bingo event

6th May Coronation event

27th May Dog Show

8th July Jubilee Village Hall celebrations BBQ campout and breakfast

10th Sept Horticultural Show

New commercial cooker has been purchased and is great success.

Community litter pick to be arranged. Clerk to contact Borough Council regarding loan of equipment

Cupboard being sorted for storage space

Bar area to be updated.

Dyke/ditch reported as had to be pumped out of sewage, declared ongoing work. (Back of A149/Tower Road/back of White House campsite)

Chatterbox newletter Cllr Goodrum will contribute articles to newsletter regarding dog waste and dogs on private property

Path Church Road slippy and dangerous – discuss at proposed meeting with

Highways.

1**3. Public Participation**

None

**14.** **Date of Next Meeting**

Tuesday 4th April 2023 at 8pm at the Village Hall.

The meeting closed at 8.57pm.

**CHAIRMAN**

|  |  |  |  |
| --- | --- | --- | --- |
| **Financial year ending 31 March 2023** |  |  |  |
|  |  |  |  |
| Prepared by Tracy Neave Parish Clerk |  | 28th February 2023 |  |
|  |  |  |  |
| **Balance per bank statements as at 28th February 2023** | | |  |
|  |  |  |  |
| Barclays Current Account |  | £ 1,894.31 |  |
| Barclays Deposit Account |  | £ 8,838.62 |  |
|  |  |  | £ 10,732.93 |
|  |  |  |  |
| Less: Unpresented Payments |  |  |  |
|  | 101407 | £20.00 |  |
|  | 101415 | £170.23 |  |
|  | 101416 | £42.60 |  |
|  |  |  |  |
| Plus: Monies received | Receipts | -£24.00 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | £ 208.83 |
|  |  |  |  |
| Net balances as at 7th March 2023 |  |  | £ 10,524.10 |
|  |  |  |  |
| **Cashbook** |  |  |  |
|  |  |  |  |
| Opening balance at 1 April 2022 |  |  | £ 11,686.47 |
| Add: Receipts |  |  | £ 12,728.41 |
| Less: Payments |  |  | £ 13,886.36 |
|  |  |  |  |
| Closing Balance 31 March 2023 |  |  | £ 10,528.52 |
|  |  |  |  |
|  |  |  |  |
| Variance |  |  | £ 4.42 |