**Minutes of the Meeting of Repps with Bastwick Parish Council held on**

 **Tuesday 3rd October 2023 at 8pm at Repps Village Hall**

**Present:** Cllr Fred Sharman (Chairman), Alison McTaggart, Andrew Wright, John Quickenden, Sam Mitchell, Hazel Rudrum Parish Clerk Tracy Neave, two Members of the Public, two Trustees of Flegg Community Land Trust

# Apologies for absence: Tom Ellis, Leslie Mogford

2. **Declaration of Interest for items on the agenda:** none received

# 3. Minutes of the last meeting

The minutes of the meeting held on 5th September 2023 were **agreed** and signed by the Chairman.

# 4. Matters Arising

No response from other Parishes re Westrotec

5. **Borough and County Councillor Reports & Police Report**. Nothing to report

# 6. Correspondence:

1. Garden Guardian Letter

b. Coastal Adaptation Supplementary Planning Document

7. **Parish Clerks Report:**

Clerk had written to Garden Guardian concerning the uncut piece of land. Clerk to contact

 local supplier to see if able to undertake work

 Clerk to contact British Legion regarding wreath

8. **Allotments:** Clerk meeting with Cllr Wright to check allotments and paperwork

# 9. Finance

 14.1 Income and Expenditure Reports

 October Bank Reconciliation and payment schedule see end of minutes

 Bank statements and payment schedule agreed and signed by Chairman

10.  **Planning Matters:**

 i. nothing to report

11. **Other Matters:**

1. Clerk has started CILCA: policies to be reviewed

 2. Overhanging trees to be reported

 3. Flegg Community Land Trust: two trustees gave a presentation regarding the work of the

 Trust

12. **Matters for reporting or on future agenda**

a) Clerk to write to parishioner regarding trees blocking road junction

13. **Public Participations**

 One Member of the Public spoke regarding abuse he had received at the Staithe whilst fishing.

 Discussion followed explaining Parish Council had limited power to intervene.

13. **Next meeting**:

 Tuesday 7th November at 8pm at the Village Hall Repps with Bastwick

**SIGNED BY CHAIR**

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| **Repps cum Bastwick Parish Council** |  |  |  |
| **Bank Reconciliation** |  |  |  |
|  |  |  |  |
| **Financial year ending 31 March 2024** |  |  |  |
|  |  |  |  |
| Statement Date: |  | **30th September** |  |
|  |  |  |  |
| **Bank Statement as at 30th September 2023** |  |  |  |
|  |  |  |  |
| Barclays Current Account |  | 5,173.92 |  |
| Barclays Deposit Account |  | 8,891.80 |  |
|  |  |  |  £ 14,065.72  |
|  |  |  |  |
| Less: Unpresented |  |  |  |
|  |  |  |  |
| 1014140 HMRC |  | 42.60 |  |
| 101447 Garden Guardian |  | 719.74 |  |
| 101550 Training |  | 365.00 |  |
| 101452 Clerk Salary |  | £170.23 |  |
| 101453 HMRC |  | £42.40 |  |
|  101454 Garden Guardian |  | £719.74 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  £ 2,059.71  |
|  |  |  |  |
|  |  |  |  |
| Net balances at 31 March 2024 |  |  |  £ 12,006.01  |
|  |  |  |  |
|  |  |  |  |
| **Cashbook** |  |  |  |
|  |  |  |  |
| Opening balance 1st April 2023 |  |  |  £ 8,762.18  |
| Add: Receipts |  |  | 10,707.41 |
| Less: Payments |  |  | -£7,463.58 |
|  |  |  |  |
| Closing Balance 31 March 2024 |  |  |  £ 12,006.01  |
|  |  |  |  |
|  |  |  |  |
| Variance |  |  |  £ -  |
|  |  |  |  |
| Cashbook includes variance from 2022/2023 |  |  |  |

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| --- | --- |
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