To All Councillors: Your attendance is required at the Parish Council Meeting to be held on Tuesday

2nd January 2024 in the Village Hall, commencing at 8pm.

Tracy Neave, Parish Clerk 28th December 2023

# Apologies for Absence

# Declaration of interest for items on the agenda and applications for dispensation

# Approval of Minutes of the meeting held on 5th December 2023

# Matters arising (for information only)

1. Grass and hedge maintenance tenders sent to contractors

# Borough and County Councillor Reports, and Police Report

# Correspondence received

1. Concurrent function letter connfirmation no funds for concurrent functions

# Parish Clerk’s Report – an update on highways and other issues

# Allotments – to report any updates and issues

# Financial and administration matters, including

1. Income and expenditure reports for December 2023
2. Payments for approval
3. Grass cutting tenders
4. Budget and set Precept

# Planning – to consider planning matters

1. New Applications: None
2. Appeals: None
3. Decisions: None

# Public Participation

# Matters for reporting or future agendas

1. Standing Orders and Financial Regulations for review

# Date and time of the next meeting – the next meeting is scheduled to be held on Tuesday 6th February 2024 at 8pm at the Village Hall