To All Councillors: Your attendance is required at the Parish Council Meeting to be held on Tuesday

5th December 2023 in the Village Hall, commencing at 8pm.

Tracy Neave, Parish Clerk 30th November 2023

# Apologies for Absence

# Declaration of interest for items on the agenda and applications for dispensation

# Approval of Minutes of the meeting held on 7th November 2023

# Matters arising (for information only)

1. Grass and hedge maintenance tenders sent to contractors

# Borough and County Councillor Reports, and Police Report

# Correspondence received

1. Concurrent function letter GYB request for information
2. Concurrent function email update

# Parish Clerk’s Report – an update on highways and other issues

# Allotments – to report any updates and issues

# Financial and administration matters, including

1. Income and expenditure reports for November 2023
2. Payments for approval
3. Preparation of budget for January 2024 meeting

# Planning – to consider planning matters

1. New Applications None
2. Appeals
3. None
4. Decisions
5. none

# Public Participation

# Matters for reporting or future agendas

1. Meeting dates 2024
2. Staffing matters: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 due to the confidential matter of the nature of the business to be transacted, the public and press leave the meeting for consideriation of 12b

# Date and time of the next meeting – the next meeting is scheduled to be held on Tuesday 2nd January 2024 at 8pm at the Village Hall