

Repps with Bastwick Minutes of Parish Council Meeting held on 5th April 2016 at the Village Hall at 8pm

In attendance: Cllrs: Thomas Ellis, Philip Shreeve, David Burrage, Alison McTaggart (Chair) Andrew Wright Fred Sharman (Vice Chair) Sarah Welsh (Clerk) BCllrs Barry, Michael Cartiss

Also in attendance: 3 residents.

1. APOLOGIES FOR ABSENCE.

Mary Coleman, PC Dick Cook

2. MINUTES OF THE LAST MEETING.

It was proposed by Cllr Ellis that the minutes of the previous meeting be accepted as a true record. Seconded: Cllr Shreeve. Unanimously agreed. The minutes were signed by the Chair.

3. DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.

Cllr Mitchell declared an interest in Item concerning donations.

4. MATTERS ARISING

- The new bin is in place.
- Mud on the footpath to the bridge has been cleared away by Highways workmen.
- Hedge in Low road - Great Yarmouth borough Services (GYBS) are checking the area with property services.
- Pothole in Low Road - the clerk will follow up.

5. BOROUGH AND COUNTY COUNCILLOR REPORTS / POLICE REPORT

BCllr Barry Coleman explained to a resident that there is a limit to what can be done about parking on the grass outside of the Village Hall. the plastic posts appear to have been effective. ~Cllr McTaggart commented there had been a few accidents on the A149 through Repps. She thanked BCllr Coleman for the new bin.

6. Tower Road Ditch

Cllr McTaggart has received complaints of foul smells along Tower Road. An Environmental Health Officer has been out and it doesn't appear to be leaking sewage from the bio disk system at a nearby house and may be coming from the ditch. The clerk will report it to Highways due to the concerns for health and safety and children living nearby there.

7. PARISH CLERK'S REPORT

a) Repps with Bastwick Action Log April 2016

- -new bin, signs and bags - **update: the signs and bags have been received.**
- Low Road at junction with Jubilee close, by entrance to sewerage system near bin and public seat - overgrown hedge and grass - update - no further information.
- notification from resident: a pot hole has developed outside 13 Grove Road - **update: completed.**
- Brambles on footpath to Potter Heigham - **update: there's still a problem here. The clerk will report again.**
- Pothole Low Road - **update: no further information.**

- Scoot Place Plot 72 Riverside **update**: telephone call and email received from Tony Risebrow, Planning Officer, BA: Further to my telephone call today, I have visited the site and made contact with the owner and works undertaken will require planning permission, my colleague George Papworth will be dealing and making contact with the new owners; the parish council will be consulted in the normal way once a valid application has been received. Please pass on my appreciation to your vigilant councillors.
- Notices of the Police Commissioner and GYBC Elections have been posted on the Website and Notice boards.

8. FINANCIAL AND ADMINISTRATION MATTERS

- Grants/Donations Update: Last year £50 paid to Norfolk CAB, £25 each to EA Air ambulance and Norfolk Accident RS.

Cllr Mitchell suggested a donation be made to the Village Hall for grass cutting costs because they will be incurring considerable costs to upgrade the hall. Cllr McTaggart said it had been agreed that the issue of grass cutting costs will be on a future agenda. Cllr Mitchell asked for it to be put on the May agenda, but this is also the APC meeting. BCllr Coleman may be able to give a grant for an item for the Village Hall Charity. Cllr Burrage thought this was a good offer from BCllr Coleman, and that this was too big an issue to bring up at the AGM with the other business. Cllr McTaggart suggested the VH Committee see what happens with BCllr Coleman's suggestion. Cllr Mitchell informed the meeting and requested attendance at the VH AGM at 6.30 on the following Tuesday.

It was unanimously agreed to make the donations to CAB, EA Air Ambulance and Norfolk Accident RS.

- Recycling credits from NCC have been increased to £55.23 per tonne from April 2016 - 2017
- Following a visit to Barclay's branch in GY, the clerk has the correct form to apply for View Only access. The Council confirmed it's consent for view only access for: the clerk,

Proposed by: Cllr Wright seconded by: Cllr Shreeve.

- VAT for the last financial year of £662.78 can now be reclaimed.

9. FINANCIAL STATEMENT.

Papers for the Year end accounts were given to councillors to approve the Financial Statement of Accounts prepared by the clerk and for Section 2 of the Annual Return: Accounting Statements 2015/16 to be approved by the Council.

Cllr Burrage proposed that the Statement of accounts and section 2 of the Annual Return be approved as a true statement of the parish council's financial state. Seconded by Cllr Wright and unanimously agreed. Section 2 of the Annual Return was signed by the Chair.

10. INVOICES TO APPROVE FOR PAYMENT

Councillors were given copies of the draft cheque list and payments (attached.) The clerk went through them.

It was proposed by Cllr Sharman and seconded by Cllr Shreeve that the draft payments be approved by the Council. Unanimously agreed.

11. PSPO Orders

Public Space Protection Orders relating to alcohol - signage. GYBC have requested permission from the Parish Council for signs to be placed on fences and railings on their property. The Council thought this would mainly be at the Staithe at Potter Heigham and agreed unanimously. The clerk will respond to their email.

12. PLANNING MATTERS.

Planning decisions:

BA/2016/0014/FUL Hall Farm, Staithe Road, Repps With Bastwick, Norfolk

BA/2016/0002/FUL

The development is for the installation of a fully disabled Eco-Toilet.

Wind Energy Museum, Marsh Road, Repps, Repps With Bastwick

13. CORRESPONDENCE ETC.

Repps with Bastwick PC Post Log April 2016

- a) Consultation on Local Planning Validation List - information given to councillors.
- b) Planning Changes - consultation Norfolk ALC
- c) Housing and Economic Land Availability
Cllr Wright will look at these and report back.
- d) Norfolk ALC have issued a consultation about the governments criteria for Broadband provision. The clerk will put this on the noticeboard and raise at the APM, and in the Newsletter. Wispire can provide an income, for e.g. if an ariel is placed on the church tower. the clerk will look at what's involved in the application.

14. ALLOTMENTS

- a. Payments - update: the new tenants have paid their rent. One rent is outstanding. The clerk has sent another reminder. It was suggested the clerk write to the other person at the household re a reminder.
- b. Report and requests from Chris Bond of Bidwells: update: hedge has been cut. The clerk contacted Chris Bond about what trees would be involved in the potential survey. He was not sure but the councillors thought they would be the ones just past the houses on the right of the allotments. The Oak in the corner needs to be cut down.

15. Evans Lombe and flooding issues - update: Cllr Sharman is still waiting for a response from GYBC.

16. Grass cutting 2016

- The clerk has forwarded the maps and requested a quote for 2016 from CGM. The grass is continuing to be cut and invoiced at previous rate. The clerk has asked for a quotation again for this year.

17. Playground inspection/maintenance

The clerk asked if any of the councillors carried out cursory playground inspections to inform GYBC of any safety issues/repair needs? A resident informed the meeting that she had seen personnel from GYBC inspecting the equipment on a regular basis, and Cllr McTaggart confirmed GYBC carry out inspection and maintenance work on the equipment.

18. Annual Parish Meeting

This will take place at 7.30 on the 5th May in the Village Hall. The clerk will contact Sally re an invite to the Church and Cllr Mitchell will give a summary of the activities of the groups using the Village Hall.

19. Reports from councillors

- Cllr Wright - Parish Liaison Meeting. the meeting reported on Data Protection and FOI. Cllr Wright will provide copies of the report to the councillors.

20. Matters for Reporting for future Agenda

Cllr Burrage - the hedge from the Bowls Club is encroaching over the footpath. He will talk to the club about cutting it back. The pothole in Low Road has now subsided. the clerk will report it again.

The cost of Grass cutting - AGM
Use of playing field at APM

Cllr Sharman - the curb around Bridge road on the A149 has dropped - there is a drainage problem.

The Council will write a letter to Deborah Nicholson thanking her for the work done clearing up the Staithe.

21. PUBLIC PARTICIPATION

A resident suggested the village have a Garage Sale and will raise this at the Village Hall Committee meeting.

A resident had seeded the area and put up white tape and a notice where the verge had been damaged. The Chair thanked them for their work.

A resident reported their concern about the speed of traffic at Low Road and asked about the history of what has been done in the past. Cllr McTaggart and Burrage explained that the Parish council has asked for something to be done in the past, but with no result. The resident will gather some support from other residents and come back to the council with some suggestions. It was suggested this could also go on the APM Agenda.

A sample medal and pricing had been received by the clerk to celebrate the Queen's 90th birthday. The council will ask George Willis if he can make a plaques to display the medal, for the Village Hall.

Cllr Shreeve gave his apologies for the next meeting.

17. DATE AND TIME OF THE NEXT MEETING

The next meeting will be held on 3rd May 2016, in the Village Hall, commencing at 8 pm.

Attachments: Draft Payments and Receipts list.

The meeting closed at 10.20pm.

Repps with Bastwick
DRAFT PAYMENTS LIST: (Cheque order) Vouchers 1 to 10

Vchr.	Cheque	Cde.	Name	Description	Amount
7	1000	9	Norfolk CAB	Donation	50.00
8	1001	9	East Anglian Air Ambulance	Donation	25.00
9	1002	9	Norfolk Accident Rescue Service	Donation	25.00
10	1003	19	Norse Commercial Services Ltd.	New Bin, Low Road junction	432.00
			<i>Funded by BCllr grant - M Coleman</i>		
1	994	1	CGM Ltd.	Grass cutting	333.50
			<i>March 2016</i>		
2	995	8	Norfolk ALC	Norfolk ALC Subs	116.40
3	996	11	Evans Lombe	Allotment Licence Fee	454.00
			<i>Bidwells 12/10/15 - 6/4/16</i>		
4	997	17	URM Berryman	Recycling collection fee glass	13.32
5	998	3	S. Welsh	Clerk's Salary	177.83
6	999	5	S. Welsh	Administration	20.00
			<i>Office expenses £4; mileage (incl. CiLCA proportion) £13.04; Postage £2.96</i>		
TOTAL					1,647.05