

**Repps with Bastwick Minutes of Annual Parish Council Meeting held on 5th July 2016 at
Manor Farm, Repps with Bastwick at 8pm**

In attendance: Cllrs: Thomas Ellis, John Mitchell, David Burrage, Andrew Wright
Fred Sharman (Vice Chair) Philip Shreeve, Sarah Welsh (Clerk) Also in attendance:
2 residents, BCllrs Barry and Mary Coleman.

1. APOLOGIES FOR ABSENCE.

Alison McTaggart (Chair) - attending another engagement. Accepted.

2. DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.

Cllr s Mitchell and Ellis - item 11 Planning.

3. Neighbourhood Planning - Rollesby Parish Councillors Clive Braybrooke and Shaun Day

Rollesby Cllr Guy Bradbrook provided some background to the council's interest in a Neighbourhood plan. 67% of parishioners in Rollesby are in favour of developing a plan in Rollesby.

Paul Hooper, Vice Chair of Martham Parish Council explained that both villages have concerns about the provision of affordable housing and the amenities provided with any development. Cllr Shaun Day, Rollesby, also has concerns about infrastructure to meet development.

Sarah Hunt, Martham clerk advised if 3 parishes develop a plan, it becomes a complex Neighbourhood Plan and more grant funding is available to develop it. Broadland District Council provide NP guidance.

Cllr Sharman thanked them and Cllr Mark Johnson (Chair Martham) for coming along and the council will need to look into what's involved in greater detail.

4. MINUTES OF THE LAST MEETING.

It was proposed by Cllr Shreeve that the amended minutes of the previous meeting be accepted as a true record. Seconded: Cllr Wright. Unanimously agreed. The minutes were signed by the Chair.

5. MATTERS ARISING

The footpath from Low road to the High Road is still very overgrown. the hedges need trimming. the clerk will follow up with CGM.

6. BOROUGH AND COUNTY COUNCILLOR REPORTS / POLICE REPORT

BCllr Barry Coleman spoke about the sewage plant and looking at decommissioning and joining up to mains sewage system. Not all housing near the plant are Local

Authority housing, some are privately owned. In the meantime, the system has been pumped out and is working okay now.

Report from PC Dick Cook: There are no emerging issues to report, but colleagues have conducted speed checks in the village since your last meeting. Any matters arising you feel he can assist with, feel free to contact him. Cllr Tom Ellis reported that a chemical store had been broken into on a local property and items stolen.

7. Listing War Memorial Monument

Cllr Mitchell reported that the Memorials Trust is looking to include memorials on their database and there is some funding available.

The PCC has decided to remember the 9 people from Repps by tolling the church bell 100 times for each person. they are asking for relatives to get in touch. The names of the nine people are to be written on the poppy petals bought by the church. The list of people from the PCC will go into the Mercury and will be sent out with the newsletter and put on the website.

8. Parish Partnership Information

See report attached. The Council decided it was not in their interests to apply to the scheme in the circumstances. The clerk was asked to find out about speed warning signs being painted on the main road.

9. Parish clerk's report

- Foul smell in Tower Road - UPDATE: Highways have inspected and are going to resolve the problem.
- Trees on the cycleway, which are blocking the ditch opposite, on the road to Potter Heigham. The clerk has asked GYBS for an update.
- Low Road Junction the grass has been cut, but not the hedges The clerk has asked GYBS for an update.
- Cllr Burrage reported that the hedge by a property on the High Road needed cutting back. Update - the clerk has written to the resident asking for it to be cut back and maintained to avoid obstruction. Completed.
- The signs outside the Fish and Chip shop at the bridge encroaching on the footpath. the clerk had written to them asking them to keep the footpath clear to allow access and also asked if they could help manage the overflowing bin problem.

10. Invoices to approve for payment

Draft payments and receipts list and bank reconciliation papers given to councillors and the clerk went through them. (Attachment 1 and 2)

It was proposed by Cllr David Burrage and seconded by Cllr Phil Shreeve that these be accepted and paid. Unanimously agreed.

11. Planning matters

Planning Applications

NCC C/6/2016/6006 Arable field, adjacent Corner Cottage, Tower Road, Repps with Bastwick. Construction of sewage pumping station and associated access.

The Council offered no objections.

06/16/0328/F Single Storey rear extension, Myrtle Cottage Low Road Repps NR29 5AH

The Council offered no objections.

12. Correspondence

- a) Local Plan for the Broads - circulated to the councillors for information.
- b) Anglian Water Section 159: Notice of Intention. The clerk will return the form with the information requested.

13. Allotments

- Report and requests from Chris Bond of Bidwells - clarification of trees needing surveying - it was thought that the trees in question, near the gates, were not a problem at the moment - regular deliveries were able to get through.
- Plot number 14a has been let to a new tenant. The former tenants agreed to release the plot and have left their half share of a shed for the new tenant.

14. **Evans Lombe and flooding issues update:** Cllr Sharman reported he hasn't heard from Highways who were going to send a camera down the pipe. Chris Bond is in agreement with this.

15. Grass Cutting

The clerk will be requesting a quote for next year from CGM (and others?) by the end of August in order to prepare the draft 2017-18 budget during September for discussion at the October meeting. If there are any other anticipated costs/expenditure, please let the clerk know.

Debbie Nichols cleared the area near the Bridge, but it is overgrowing now. The clerk clarified that the parish area is between the 2 posts and bins. The clerk will ask the Broads Authority what they can do to tidy up the area by the bridge on the Repps side.

16. Reports from Councillors

None.

17. Matters for reporting for future agenda

None.

18. Public participation

A resident informed the Council that a surveyor had been to the field next to him.

19. DATE AND TIME OF THE NEXT MEETING

The next meeting will be held on 6th September 2016, in the Village Hall,
commencing at 8 pm.

Attachments: Parish Partnership report. Draft Payments and Receipts list. Bank
reconciliation.

Repps with Bastwick

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 22 to 29

Vchr.	Cheque	Cde.	Name	Description	Amount
22	1010	4	Came and Company (Hiscox)	Insurance Renewal	273.75
23	1016	3	S Welsh	Clerk's Salary	181.68
24	1017	3	HMRC	PAYE	2.60
25	1018	5	S. Welsh	Postage	2.60
			<i>Repayment to clerk.</i>		
26	1019	5	Repps with Bastwick Village Hall	Hall hire	210.00
			<i>Payment of 2 invoices £45 - 2016; £165 2015 - 16</i>		
27	1020	1	CGM Group (East Anglia) Ltd.	Grass cutting	333.50
28	1021	5	Makro	Stationery	2.75
			<i>Repayment to clerk S Welsh.</i>		
TOTAL					1,006.88

Repps with Bastwick
DRAFT RECEIPTS LIST: Vouchers 10 to 14

Vchr.	Ref	Cde.	Name	Description	Amount
10	BACS	11	Curtis - Peggy	Allotment Rent	10.51
11	2.6.16	17	Astco Recycling	Textile Recycling Payment GYBC	28.38
12	Direct pa	15	Barclays	Bank interest	0.12
13	Direct Pa	17	Alford Storage - Astco Recycling	Textile Recycling Payment GYBC	10.23
TOTAL					49.24

Repps with Bastwick

Bank Reconciliation at 05/07/2016			
Cash in Hand 01/04/2016			
			4,210.07
ADD			
Receipts 01/04/2016 - 05/07/2016			9,041.06
			13,251.13
SUBTRACT			
Payments 01/04/2016 - 05/07/2016			3,802.63
			9,448.50
A	Cash in Hand 05/07/2016 (per Cash Book)		
Cash in hand per Bank Statements			
Cash	02/10/2015	0.00	
Current Account 247	29/06/2016	9,196.07	
Saver Account 161	29/06/2016	985.56	
			10,181.63
Less unrepresented cheques As attached			733.13
			9,448.50
Plus unrepresented receipts As attached			0.00
B	Adjusted Bank Balance		9,448.50
A = B Checks out OK			

Repps with Bastwick
Uncashed payments\transfers out (All banks)
(Upto 05/07/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
23	05/07/2016	1016	Clerk's Salary	181.68	Current Account 247
24	05/07/2016	1017	PAYE	2.60	Current Account 247
25	05/07/2016	1018	Postage	2.60	Current Account 247
26	05/07/2016	1019	Hall hire	210.00	Current Account 247
27	05/07/2016	1020	Grass cutting	333.50	Current Account 247
28	05/07/2016	1021	Stationery	2.75	Current Account 247
Total-----				733.13	