



REPPS with BASTWICK PARISH COUNCIL

**Minutes of the Meeting of Repps with Bastwick Parish Council held on
Tuesday 3rd February 2026 at 8pm at Repps Village Hall**

Attendance: Cllrs Rudrum (Chair), Sharman, Wright, Quickenden, Saunders, Mitchell and Ellis, Parish Clerk Tracy Neave, three Members of the Public

1. Apologies for absence: None
2. Declarations of interest in items on the agenda and requests for dispensations: Cllr Rudrum Allotment Holder
3. Approval of Minutes of the meeting held on 14th January 2026 were approved and signed by Chair Cllr Rudrum.
4. Matters arising
 - a) Rebound wall update: Cllrs Goodrum, Ellis and Quickenden met with Playdale play equipment suppliers who will produce a quote for production and installation of a rebound wall. The Council are aware they will have a responsibility to undertake necessary inspections and appropriate training if the rebound wall is installed.
 - b) Pugg Staithe: the Staithe appears in poor state. There was a discussion as to ownership of the Staithe. There are papers originating from 1947 that state under the Common Land Act the Staithe should belong to the Parish. The compound is registered to the Environment Agency. As we have been advised the Environment Agency are considering installing new pumps around 2028 it was resolved not to spend any money on repairs. Car parking at the Staithe will be discussed at the next council meeting.
 - c) It was resolved the land opposite the chip shop at Potter Heigham on the edge of the river bank belongs to the Parish Council. One quote has been received for repair. Clerk to obtain two further quotes.
 - d) The Council have been informed that the Bowls Club has been dissolved. An advert is to be placed in the NR29 magazine and Facebook to see if volunteers can be found to run the club. There will be discussion at the next meeting regarding the remaining funds and how to deal with the pavilion and land if there are no volunteers to run the club.
5. Borough and County Councillor, Police reports, and public participation
 - a) Borough and County Councillor Reports: nothing to report
 - b) Police report: nothing to report
 - c) Public participation: A member of the public asked if the orchard trees could be relabelled and that no pesticide be used around the trees with mulching instead. Clerk to advise contractor who cuts the grass. It was also asked if she could be considered to develop a working party to look after the memorial garden. To be discussed at next meeting.
6. Correspondence received
 - a) Priorities meeting on 24th February 26 received since agenda published.
7. Parish Clerk's report - an update on highways and other issues

- a) Clerk attended training provided by Norfolk Parish Training and Support on Assertion 10 (AGAR regulations updated from year end 31st March 2026). The Council will have to hold an Accessibility Statement on the website, ensure documents meet accessibility standards and hold specific IT and governance documents.
 - b) It was resolved not to provide an additional waste bin by Low Road that had been requested sometime ago by a parishioner.
8. Financial and administration matters, including:
- a) Bank statement and bank reconciliation agreed and signed by Chair
 - b) Payments for approval and late payments after published agenda
Clerk Salary for Jan and Feb £728.70
Clerk expenses for Jan and Feb 26 £70.89
9. Planning Matters:
- a. Applications : received after agenda published BA/2026/0029/FUL Land at Former Bridge Hotel, The Causeway, Repps with Bastwick, proposal to extend 3 year temporary permission to use derelict land for car parking for occupants of bungalows along River Thurne: approved with condition perimeter fencing replaced and area remains tidy
 - b. Decisions:
 - c. Appeals None
10. Review of traffic data collection for February 2026: over 5000 vehicles use the road in one direction a day Monday to Friday in the winter compared to 8500 vehicles in the summer. The majority of vehicles travel between 35 and 38 mph through the village. The average speed is 38.6mph. There are still incidents of people travelling at least 70mph usually in the early hour of the morning. Data to be added to parish council and village hall website. It was felt that the 40 mph signs before Tower Road on the left would be more appropriately placed if moved nearer to the junction at the bridge. Clerk to contact Highways department
- 11.
12. Matters for reporting or future agenda
- a) Memorial Orchard working party
 - b) Parking at the Staithe
 - c) Future of Bowls club
 - d) Date of village litter pick and approve risk assessment
 - e) Carparking on the verge on High Road Repps
 - f) Streetlight at Staithe Road and streetlight in layby opposite the garage not working
 - g) Potholes on Church Road/B1152 to be reported
13. Date and time of the next meeting 3rd March 2026 at the Village Hall at 8pm

Meeting closed: 2145pm