



REPPS with BASTWICK PARISH COUNCIL

Councillors are summoned to, and members of the public and press are invited to attend the Annual Parish Council Meeting held on Tuesday 5th May 2025 at 8pm at Repps with Bastwick Village Hall. At item 13.c the public will be invited to give their views and questions to the Parish Council on issues on the agenda or raise issues for the consideration of inclusion at future meetings. This item will generally be limited to a 30 minutes duration and will first include County/District Councillors and Police reports.

Tracy Neave, Parish Clerk 29.4.26

AGENDA

1. Election of Chair and Vice-Chair and sign declarations of office
2. Declarations of Acceptance of Office
3. To agree delegation to the clerk.
4. Review of the Registers of Interest
5. Apologies for absence
6. Declarations of interest in items on the agenda and requests for dispensations
7. Approval of Minutes of the meeting held on 1st April 2025.
8. Matters arising
 - a. Rebound wall update
 - b. Bowls club update
 - c. Litter pick
 - d. Update on quotes for Staithe area opposite chip shop Potter Heigham
 - e. Proposed base station installation at Hall Farm Marsh Road Repps with Bastwick
 - f. Allotments change in tenancy plot 7
9. Annual Resolutions
 - a) Annual Risk Assessment
 - b) Policy Review – Standing Orders, Financial Regulations, Review of Internal Control, FOI Publication Scheme
 - c) Schedule of Assets
10. Correspondence received:
 - a. Broads Plan Review

11. Parish Clerk's report - an update on highways and other issues
12. Financial and administration matters, including:
 - a) Bank statement reconciliation
 - b) Income and Expenditure reports for April
 - c) Payments for approval

Clerk Salary April	£372.28
Clerk Expenses	£64.69
Paynes Horticultural Services	£90.00
Garden Guardian	£758.08
SB Auditing	£125.00
 - d) To review annual allotment fees (as per internal audit recommendation)
 - e) To review Internal Audit report
 - f) To approve Annual Governance statement 2025/26
 - g) To approve Account Statement 2025/26
 - h) To agree IT support package from Anglian IT Ltd
13. Planning Matters:
 - a. Applications BA/2026/Replacement of Existing detached garage, Raikon, Tower Road
 - b. Decisions BA/2026/0047/HOUSEH Copperfield, Staithe Road, rear flat roof extension and alterations approved subject to conditions
 - c. Appeals None
14. Borough and County Councillor, Police reports, and public participation
 - a) Borough and County Councillor Reports
 - b) Police report
 - c) Public participation
15. Matters for reporting or future agenda
16. Date and time of the next meeting 2nd June 2026 at the Village Hall at 7pm